

Title: Young Adult Coordinator

Full Time / Reports to Resident Director

Position Job Summary:

You will champion the church's DNA through building a ministry that coordinates all areas of the Young Adult Ministry (18 - 29). You will provide oversight, leadership development, spiritual leadership, pastoral care, dynamic teaching, volunteer recruitment and strategic vision for this age demographic while encouraging deeper engagement with the church as a whole. Your passion for reaching young adults with the gospel will be present in your outside the box thinking as you work to help unleash new purpose in this generation through Jesus.

What You Will Do (Specific Job Responsibilities):

- Oversee and lead our Young Adult ministry through relational evangelism and discipleship.
- Recruit and lead volunteers/staff to create engaging environments where young adults can encounter Jesus, grow in faith, and develop into passionate disciples.
- Administrate the Young Adult department in an effective and efficient manner by strategically planning your work, administering the budget, procuring necessary materials and supplies, and recruiting volunteers needed.
- Study and learn new trends in Young Adult Ministry, adult development, and psychology. Make shifts as necessary to New Walk's Young Adult ministry as needed.
- Plan and execute regular "Big Days" that attract and connect young adults into the ministry of New Walk.
- Develop and lead regular Young Adult Team Meetings to prepare and execute weekly groups/events/etc.
- Develop and lead regular volunteer training (3x per year minimum, and one appreciation event) to properly equip all serving throughout Young Adults.
- Be present and available before/after all services to connect with young adults and recruit new volunteers.
- Partner with local colleges, workplaces, and community organizations to increase ministry visibility and impact.
- Work closely with our Groups Department to develop and oversee small groups and Bible studies.
- Provide pastoral care, guidance, and accountability for young adults navigating faith, purpose, and life transitions.
- Develop and track engagement and spiritual growth metrics to measure ministry effectiveness.
- Work closely with the Creative Department to maintain strong ministry branding.
- Communicate quickly, clearly, and effectively in all areas of ministry (within 3 days maximum).

What Skills You Will Need (Qualifications):

- A chemistry that "fits" with the New Walk Church culture.

- A heart for the local church, and an undeniable love for helping individuals grow in a relationship with Jesus Christ.
- The ability to comfortably speak and teach in public to large audiences of all ages.
- An intrinsic desire to collaborate with other staff and volunteers serving within our church ministry.
- Drive to create healthy relationships, with clear and effective communication as a foundation.
- Organized and highly productive yet also creative and willing to work hard in a fast-paced environment.
- The desire to improve not only self, but those serving alongside you and the entire ministry of New Walk Church.
- A high level of spiritual maturity, understanding that growing with Christ is vital to your health in ministry.
- Understanding of how to recruit, train, empower, and release volunteers.

General Responsibilities:

- Model the principles and disciplines of Christian life and stewardship. Any conduct unbecoming of a Christian will be cause for immediate termination.
- Establish a working rapport with each Pastor or Director.
- Recruit, enlist, train, oversee, hold accountable, minister to, and be responsive to competent Team Leaders.
- Tithe to New Walk Church. All Staff are regularly held accountable for their tithing as well as the fulfillment of other pledges (example: Building Campaign pledges). No person can be on New Walk Staff if they are not fulfilling this Biblical commitment.
- Become a leader of people, constantly raising up other leaders in your department. A sign of your leadership will be in your ability to raise up new leaders.
- Be present and prompt for all meetings and all church-wide servant evangelism events in the community that are led by New Walk.
- Prepare yourself in advance for your best personal performance in every setting and situation required of you whether leading, teaching, presenting, or facilitating.
- Lead the ministry alongside all other ministry leaders and always be ready to serve other leaders as needed.
- Be prepared to report progress in all areas of your ministry including performance of volunteers, needs, and weaknesses.
- Perform other appropriate related duties as required by the Lead Pastor and the Executive Pastor.
- Be prepared to defend the vision of the church and its leadership, including the lead pastor, at all times.
- Lead or co-lead a small group 2 out of every 3 semesters per year. Attend a small group when not leading / co-leading.
- Recognize and be responsive to every person attending the church and those not attending the church, both as a servant of the church and an ambassador of Jesus Christ.